



# Camberwell Petanque Club

## Minutes

### Committee Meeting

17 September 2025 at 9:30am at the Clubhouse

**Present** Coleen Cartwright, Greg Hall, Deidre Egan, Bob Hutchinson, Kathy Barker  
Rosie Barnes, Faye O'Sullivan

**1. Welcome** - Coleen welcomed all to the meeting.

**2. Apologies** - None

**3. Confirmation of minutes of the previous meeting**

The minutes of the previous meeting were confirmed.

Proposed: Coleen, Seconded: Kathy

**4. Committee roles**

Agreed to the following roles:

- membership and openers (Faye) and tournaments and coaching (Bob)
- social enjoyment (Kathy and Rosie)
- communications – Coleen.

Vinz Mueller has agreed to be club representative on the VPCI.

Deidre will circulate an updated Committee Roles document.

**5. Committee vacancy**

There is currently a vacancy on the committee. Coleen will send a notice in the next newsletter.

**6. Maintenance and piste working group**

Agreed to Wayne's offer to set up a working group to develop a maintenance schedule. Wayne has forwarded a quote for replacing the sleepers. This will come to the committee for a decision after the working group meets.

**7. Sports Club management software**

Coleen circulated a paper about Revolutionise software. It is an online cloud-based platform for sports club management, including membership, finances, competition management and governance tools. It is used by the PFA and some Victorian pétanque clubs.

It was agreed to adopt Revolutionise software to streamline club functions. Coleen will lead implementation and run training for administrators. We will start with club administration and set up a member's portal later.

**8. Banking signatories**

There are three signatories for the main account (Paul, Deidre & Kathy). With Paul no longer on the committee Greg asked for a replacement. Bob agreed to do this. Greg will discontinue Paul's purchasing card and allocate one to Rosie.

## **9. Club calendar to December 2025**

Faye has published the openers roster until December on website calendar.

## **10. Financial report**

The committee noted the August financial report.

## **11. President's report**

Coleen thanked Bob for organising and hosting the mixed triples tournament, and Kathy for coordinating the catering. The AGM and lunch went smoothly.

## **12. Enjoying the Game & Membership**

Paul has handed over membership systems to Faye and Coleen. Bob is getting a handover about tournaments and coaching. Kathy raised a request for a coaching session dedicated to shooting.

The next event is the 4 Oct intra-club competition, with 22 teams registered.

## **13. Communications**

A member suggested What's App groups for each play session so members can communicate with each other. Some unofficial What's App groups already exist. Coleen will take the lead on this and set out groundrules.

## **14. Joint Management Committee**

JMC met last night. A new cleaner is starting soon. There is a new system for taking out and bringing in bins. Coleen will explain this in the newsletter. Casual hire fees are increasing.

## **15. Social Enjoyment**

Coleen has contacted the paid party helpers about working at the Christmas party. Agreed to Kathy buying four party lanterns and new bird-deterrent owls.

Social events for coming months:

- Saturday 20 September. Crazy Whist card night hosted by Leigh and Jenny
- Friday 24 October. Jazz and Shiraz to kick start Friday night play.
- Tuesday 4 November. Cup Day lunch and activities
- Saturday 6 December. Club Christmas party and presentation night.

## **16. Correspondence**

Correspondence was noted.

## **17. Review of rolling actions**

No updates.

## **18. Other business**

None.

## **19. Next Meeting**

Future committee meeting are Wednesdays at 9:30am on 15 October and 19 November.

**Close:** The meeting closed at 10:35am.

## Correspondence since last meeting

---

### Incoming

Date	Description	Action
3 Sep	Pyrenees Petanque Club – Avoca November Triples	Sent to members
3 Sep	Ballarat Open Triples October	Sent to members
5 Sep	Boroondara Sport and Recreation Club Update e-Newsletter #202	To committee and link in newsletter
9 Sep	Petanque Australia – Growth and Development Grants Program reminder	Noted
11 Sep	Woodend Hanging Rock Mixed Triples November	Sent to members
11 Sep	Nagambie Open Triples November	Sent to members

### Outgoing

15 Sep	Reply to PFA about future of nationals	Noted
--------	--	-------

### Outgoing

None

### Rolling actions

Meeting date	Description	Who	Status
19 Feb	Get a quote for replacing sleepers (Wayne)	Coleen	Completed
24 Apr	Purchase drag mat (when on sale)	Paul	Open
27 Aug	Find a club representative for the VPCI	Bob	Completed
17 Sep	Update bank signatories and purchasing cards	Greg	Open

---