



## Meeting minutes

<b>Date</b>	Wed 19 Nov 2025 09:30
<b>Type</b>	Committee Meeting
<b>Venue</b>	Cpc
<b>Attendees</b>	Bob Hutchinson; Deidre Egan; Faye O'Sullivan; Kathy Barker; Rosie Barnes
<b>Apologies</b>	Coleen Cartwright; Gordana McHugh; Greg Hall
<b>Absences</b>	There are no absences recorded.

### Item #1. Confirmation of previous minutes

Raised by Deidre Egan

The minutes of the October meeting were confirmed.

<b>Motions</b>	
<b>Motion #1</b>	That the October minutes be confirmed.
<b>Moved by</b>	Kathy Barker
<b>Seconded by</b>	Faye O'Sullivan
<b>Carried</b>	Yes

<b>Attached files</b>		
<b>File name</b>	<b>Type</b>	<b>Size</b>
<a href="#">Oct 2025 Meeting Minutes</a>	PDF	49KB

### Item #2. Annual Awards

Raised by Deidre Egan

The committee agreed to the following awards:

<i>Club Person of the Year</i>	Aileen Hebblethwaite to recognise her contribution to petanque as President of VPCI for eight years	Certificate and \$50 gift card
<i>Club Volunteer of the Year</i>	Paul Williams for his work as Membership Officer and Tournament Director during his four years on the committee	Certificate and \$50 gift card
<i>Sporting Achievement - Female</i>	Angela Hinsley - for participation and success at club events and tournaments since joining in Oct 2024	Certificate and \$50 gift card
<i>Sporting Achievement - Male</i>	David Hinsley - for participation and success at club events and tournaments since joining in Oct 2024	Certificate and \$50 gift card
<i>Intraclub Tournament Good Sport</i>	Andy Dexter-Springett - a member who joined in 2025 and achieved success in intra-club tournaments	Certificate and \$50 gift card

<i>Lifetime achievement</i>	Members who have contributed to the club for over 25 years - Terry Barter, Trish Ritman and Gloria Wales	Certificates and token gift
<i>Recognition of openers</i>	Noella Adams, Pam Barnes, Rosie Barnes, Damien Buick, Tammie Diep, Ron Dunstan, Raffi Ghazarian, Greg Harris, Colin Macnamara, Helen Macnamara, John Muscat, Ben Nicholson, Kenneth Scott, Rosalie Wallen, Neil Williams, Paul Williams and Michael Young	Bottle of wine, or equivalent gift
<i>Nominees in club person and volunteer categories</i>	Pam Barnes, Marion McDonald, John-Paul Ernst, Wayne Adams, Leigh Grummisch and Jenny Walford	Token gift

Faye will advise Kathy and Deidre if there are former openers who were active in 2025 to recognise.

Deidre will prepare the eight certificates

Kathy will buy the nine token gifts and 17 bottles of wine.

Action items	Status
1. Annual Awards - print certificates	Not started
2. Annual Awards - confirm 2025 openers	Not started
3. Annual Awards - buy gifts	Not started

  

Attached files	File name	Type	Size
	<a href="#">Awards approved by committee 2025</a>	DOCX	23KB

### Item #3. Sports Integrity Education Requirements

Raised by Deidre Egan

In 2024, Petanque Australia implemented Sport Integrity Australia education program requirements for all member leagues and clubs. The attached document outlines required and recommended online training for members, volunteers and committee members.

The modules recommended for club-level operations include Anti-doping Fundamentals, National Integrity Framework and Safeguarding Children and Young People in Sport Induction. No modules are in the 'Required' category for club-level play. Petanque Australia are monitoring completion of the modules.

The committee agreed to discuss next steps at our first meeting in 2026. Committee members are welcome to familiarise themselves with the training modules beforehand. Login details are in the attachment.

Attached files	File name	Type	Size
	<a href="#">Integrity Education Plan</a>	PDF	831KB
	<a href="#">Sports Integrity Australia Update for PA Members</a>	PDF	259KB

### Item #4. Treasurer's Report

Raised by Deidre Egan

The committee noted the October financial statement.

Attached files	File name	Type	Size
	<a href="#">October 2025 Monthly Statement</a>	PDF	203KB

### Item #5. Social Enjoyment

## Raised by Kathy Barker

Cup Day social day was a success, with many members enjoying indoor and outdoor activities.

Update on Christmas party - we have 59 RSVPs so far and 42 payments. Coleen will send a reminder SMS on 23 November with a cut off date of 28 November. Claire and Sam have been hired to work for 5 hours, provide charcuterie boards and dessert.

The committee agreed to a raffle to add to the atmosphere of the night and help cover costs.

One member has asked to bring a partner and two other guests. The committee agreed that extra guests can attend subject to the final member numbers attending, and that the two extra guests pay \$50 instead of the subsidised club rate of \$25.

## 2026 Events Calendar

Saturday 7 February Intraclub Competition No. 1

15 March VPCI Shooting Final

29 March VPCI Singles Championship

12 April Intraclub Competition No. 2

16 May Trivia Night

24 May CPC Mixed Doubles Competition

26 June Burbs to Beaches at Mt Martha

\*\*\*\*18 July Music Quiz Night (to be confirmed)

25 July Intraclub Competition No. 3

2 August CPC Mixed Triples Competition

\*\*\*\* October. Crazy Whist night (Jenny and Leigh)

3 November Cup Day

14 November Intraclub Competition No. 4

5 December Christmas party.

Others to be confirmed - Jolly Roger at CPC (rescheduled from rained out event this year)

Kathy will advise Pam to add the social events to the venue calendar

Members will be reminded to clean the microwave and BBQ after use

Kathy has been working with an informal social subcommittee of Rosie, Noella, Leigh and Myriam.

Action items	Status
1. Social Enjoyment - notify Pam for calendar	Not started

## Item #6. Enjoying the Game

### Raised by Bob Hutchinson

VPCI have confirmed that Camberwell will host the following:

- Sunday 15 March 2026 Victorian Shooting Finals
- Sunday 29 March 2026 Victorian Championship Singles

Bob will contact Paul about organising a tutorial in scoring in Off Shoot for interested members.

Bob will contact Mt Macedon Petanque Club about a date for the Jolly Roger inter-club competition.

Action items	Status
1. Enjoying the Game - contact Paul	Not started
2. Enjoying the Game - contact MMPC	Not started

## Item #7. Membership

Raised by Faye O'Sullivan

Process for cancelling play - to date only Coleen and Paul have been able to send SMS messages to cancel play. Faye will update the process to add more committee members who can send SMS

Faye advised that there is a delay in adding members to Offshoot as it can only be done at the club.

The committee agreed to Coleen's suggestion to ask members for details of an emergency contact. We are now collecting this information from new members.

Kathy asked for the sign-in list on Wednesdays and Fridays to be reinstated. The committee agreed to a simplified version of the sign in sheet that doesn't need printing as regularly.

## Item #8. President's Report

Raised by Bob Hutchinson

Piste Hires: Greg and Coleen are facilitating a piste hire on Thursday 4th Dec at 1pm. Tentative hires on 11th Dec and 12 Dec are not going ahead.

Maintenance: JP is doing some repairs on the stairs handrail in front of the clubroom doors. He is also replacing the pads on the defibrillator.

VPCI AGM was held 17 November 2025. Business included ratifying the annual calendar, changing the rules to clarify that VPCI members are the clubs (not players), and voting in a new committee. Vinz Mueller is now on the committee instead of Bob.

## Item #9. Communications

Raised by Deidre Egan

The December newsletter will be sent by Coleen after her return.

## Item #10. Correspondence

Raised by Deidre Egan

### Incoming

Date	Description	Action
10 Oct	VPCI – Letter of introduction to club presidents by Geoff Shaw, VPCI President	To Coleen
17 Oct	Rex – a story to tell podcast – Vicki McInnes	Noted
17 Oct	Boroondara Sport and Recreation – invitation to Sports for All workshops (Fair Access Policy)	To committee
21 Oct	VPCI – Notice of Special Resolution to amend the VPCI rules to clarify VPCI members are clubs not players.	To committee
24 Oct	Inner and Outer East Prevention Partnership - Vic Kids Eat Well – sporting club grants to improve your club's food environment	Noted
21 Oct	PFA – Sports Integrity Australia education requirements for clubs	To committee

31 Oct	Rex – a story to tell podcast – Rosie Barnes	Noted
31 Oct	Boroondara Sport and Recreation Club Update e-Newsletter #205	To committee and link in newsletter
31 Oct	VPCI Notice of AGM 17 November 2025	To committee
3 Nov	VPCI request for change of date for State Shooting Championships to be held at CPC	Agreed to date change of Sunday 15 March
7 Nov	Boroondara Sport and Recreation – reminder about invitation to Sports for All workshops (Fair Access Policy)	Noted
10 Nov	VPCI advice on who can vote at VPCI AGM	To committee
10 Nov	VPCI allocation of 2026 Championship events	To committee
13 Nov	VPCI minutes of meeting on 10 November	To committee
14 Nov	Rex – a story to tell podcast – Marija Savic	Noted
14 Nov	Boroondara Sport and Recreation Club Update e-Newsletter #206	To committee and link in newsletter

## Item #11. Rolling Actions

Raised by Deidre Egan

Rolling actions will now be recorded as action items against the agenda item in RevSport.

## Item #12. Next Meeting

Raised by Deidre Egan

Proposed meeting dates for Wednesdays in 2026 - 18 February, 18 March, 15 April, 13 May, 17 June, 15 July, 19 August, 16 September, 14 October and 18 November. AGM Saturday 5 September.