



# Camberwell Petanque Club

## Minutes

### Committee Meeting 19 July 2023 at 9:00am at the Clubhouse

**Present: In person** - Rex Barker, Kathy Barker, Deidre Egan, Bob Hutchinson, Paul Williams

**By telephone** - Greg Hall, Coleen Cartwright

#### 1. Welcome

Rex welcomed all to the meeting.

#### 2. Apology - Marion McDonald

#### 3. Confirmation of minutes of the previous meeting

The minutes of the previous meeting were confirmed.

(Proposed: Bob, Seconded: Paul)

#### 4. AGM Plan

Deidre advised that everything is on track for the AGM. As Deidre will be away Coleen has agreed to be Acting Secretary at the AGM.

#### 5. Annual financial report 2022-23

Greg spoke to the circulated annual financial statements for 2022-23. There were no questions from the committee, so this is the final version for Deidre to send to members with the AGM agenda.

#### 6. AGM – proposal for rate of 2024-25 annual fees

Greg referred to the circulated draft 2024-25 budget based on keeping the membership fee at \$115 and increasing the associate member fee to \$80.

Discussed options for fees either staying the same or increasing.

Agreed to put a proposal to the AGM to set the fee from July 2024 at \$115 for full members, \$80 for associate members and \$10 for juniors. Greg will prepare fee proposal and send to Deidre.

(Proposed: Greg, Seconded: Kathy)

#### 7. AGM – President's report

Rex discussed his circulated draft President's report. No changes were requested.

#### 8. June financial report

Greg noted expenses are well controlled. Most membership fees have been paid. Income from French Bistro night will be offset by expenses paid in July.

Waiting for term deposit to expire in August to transfer to a higher interest rate as agreed at the June 2023 meeting.

#### 9. Social Enjoyment

French Bistro Soirée July 22. Planning for the night is on track with 63 members attending plus Lionel (caterer) and Helmut (Accordionist). Members have volunteered to help with setup and during the evening. JMC is purchasing glasses and new saucepans for induction cooktop.

July 28 – Pétanque and Cards night. Leigh to open at 3pm for card group before 5.30pm pétanque game.

August 19 – AGM and pizza lunch. Members will be asked to indicate on arrival at the AGM if they are staying for lunch.

August 25 – Cards and pétanque night

September 10 – Competition mixed triples (kitchen helpers needed)

October 7 – Trivia night

November 7 – Cup Day play and sweep

December 2 – Christmas party

### **10. Enjoying the Game & Membership**

Paul updated the meeting about renewals. Paul is planning coaching dates and a shooting event.

Discussed September competition and agreed to over 60s mixed triples.

Ladder competition is going well. There was discussion about a prize at the Christmas party. Deidre to bring a proposal to the next meeting for award categories for presentation at the Christmas party.

Saturday play – Bob wants to encourage members to stay for three matches.

### **11. Communications**

Coleen asked for stories for the August newsletter. Paul will send details of membership composition, coaching, Off Shoot program and mixed triples.

### **12. Joint Management Committee**

Heaters have been replaced, but not active yet. The gas cooktop has been replaced by an induction cooktop. Surrey Hills Neighbourhood Centre are running activities at the clubhouse six classes a week for six weeks from 31 July. There will be extra cleaning outside our club times. There may be cleaning one Friday at 1:30pm. Citroen classic car club looking to use the clubhouse once a month.

### **13. President**

Gardener and weeding – Rex has received a quote of \$140 initial weed and \$50/hour to maintain. Agreed to proceed. (Proposed: Rex, Seconded: Bob)

Updates on the following items:

- a. Timeline & costs for borders and umbrella placement, locks and covers – August and September
- b. Uniforms progressing
- c. Tyro MOTO & Authorities – can now take credit card numbers over the phone. Rex has forms to authorise Deidre and Greg as users.

Discussion on best ways to use funds for members, such as subsidising more social activities or re-making pistes. Considered a survey to ask members what they want. For discussion at the next meeting.

Rex thanked Paul for his update of the Off Shoot program.

Rex thanked Bob for sorting all the spare boules.  
Calendar to be updated this week.

**14. Correspondence**

Correspondence was noted.

**15. Review of rolling actions**

Actions were updated as shown in the attached table.

**16. Next Meeting**

The next meeting is the AGM on Saturday 19 August at 11:00am at the clubhouse.

Committee meeting dates will be set after the AGM.

**Close:** The meeting closed at 10:40am

## Correspondence since last meeting

### Incoming

	Description	Action
15 June	Boroondara Council reminder - 2023 Boroondara Sports Awards	Nominations submitted
23 June	Boroondara Club Update Newsletter #152	FYI to committee and link in newsletter for members
24 June	VPCI June Committee Meeting Minutes	FYI to committee
24 June	PFA request to update player lists by Friday 30th June	FYI to committee
30 June	PFA advice that invoices have been sent on 30 June	To Paul for action
30 June	PFA invoice for club affiliation fee	To Paul for action
4 July	PFA invoice for player fees	To Paul for action
30 June	Citroen Classic Car club request for monthly meeting space	To Coleen for action
1 July	Weird Masters - 4th - 5th Nov 2023 flyers	Sent to members
1 July	Weird – request to advise members that Weird 'Out of the Hat' has been moved from Saturday 8 July to Sunday 9 July	Sent to members
2 July	Weird – request to circulate results of Day 1 'Out of the Hat' to members	Sent to members
5 July	PFA receipt for club affiliation fee	To Paul
7 July	Boroondara Club Update Newsletter #153	FYI to committee and link in newsletter for members
9 July	Boroondara Council – request to complete annual lease reporting requirements with the online IMS Club Manager program.	Deidre for action with membership data from Paul
10 July	Weird – request to circulate results of Day 2 'Out of the Hat' to members	Sent to members
13 July	2023 Boroondara Sports Awards- Finalist - Collaborative Club of the Year Award	FYI to committee
13 July	2023 Boroondara Sports Awards - Finalist - Club Person of the Year Award - Wayne Adams	FYI to committee
13 July	2023 Boroondara Sports Awards - Community Athlete of the Year Nomination – not shortlisted	Noted

### Outgoing

None

## Rolling actions

Meeting date	Description	Topic	Who	Status
22 Mar 2023	Implement decision about shade umbrellas (footings, covers, padlocks)	Gardens & pistes	Rex	Open
22 Mar 2023	Arrange for wooden boundary boards to be fixed	Gardens & pistes	Rex	Open
23 May 2023	Ask Council about options for access to toilet facilities	Gardens & pistes	Deidre	Open
23 May 2023	Prepare Council Sports Awards nominations	Governance	Deidre	Completed
23 May 2023	Reply to PFA request for EOI for Trans-Tasman event	Governance	Deidre	Completed
21 June 2023	List "Come and Try" days for Wednesdays in October in Boroondara Seniors Festival program	Enjoying the Game	Deidre	Completed
21 June 2023	Update uniform order form and publish on the website	Enjoying the Game	Rex	Open
21 June 2023	Paul and Rex to update Tyro administration roles	Governance	Rex & Paul	Completed
21 June 2023	Bring a proposal for 2024 membership fees to the July meeting	Governance	Greg	Completed
21 June 2023	Sort and mark the spare boules	Enjoying the Game	Bob	Completed
21 June 2023	Buy mats for below steps	Gardens & pistes	Rex	Completed
21 June 2023	Ask Wayne to mark a 10.5m line on pistes to guide circle placement	Gardens & pistes	Rex	Open
21 June 2023	Get a quote for weeding from the gardener	Gardens & pistes	Rex	Completed
19 July 2023	Prepare a schedule of fees for 2024 for the AGM	Governance	Greg	Open
19 July 2023	Bring a proposal to the next meeting for award categories for presentation at the Christmas party	Enjoying the Game/Social	Deidre	Open
19 July 2023	List member survey on next meeting agenda	Enjoying the Game	Deidre	Open