



Meeting minutes

Date	Wed 19 Aug 2026 09:30
Type	Committee Meeting
Venue	Cpc
Attendees	Bob Hutchinson; Coleen Cartwright; Deidre Egan; Faye O'Sullivan; Gordana McHugh; Greg Hall; Kathy Barker; Rosie Barnes; Wayne Adams
Apologies	There are no apologies recorded.
Absences	There are no absences recorded.

Item #1. Confirmation of previous minutes

Raised by Deidre Egan

Minutes of the July meeting were confirmed.

Attached files

File name	Type	Size
July 2026 Meeting Minutes	PDF	42KB

Item #2. AGM Annual Report

Raised by Coleen Cartwright

The annual report was approved for presentation to the AGM of members, subject to minor amendments.

Attached files

File name	Type	Size
Annual Report 2025-2026	PDF	89KB

Item #3. Fees proposal 2027-28

Raised by Deidre Egan

The fees proposal was approved for presentation to the AGM of members.

Attached files

File name	Type	Size
Proposed Fee Schedule 2027-2028	DOCX	21KB

Item #4. AGM Committee Nominations

Raised by Deidre Egan

Nominations have been received for President, Vice-President, Secretary and three general members. Two other members have confirmed they will nominate for Treasurer and another general member. No further nominations are needed to form the new committee.

Item #5. AGM Financial Statement

Raised by Greg Hall

The annual accounts were approved for presentation to the AGM of members.

Attached files

File name	Type	Size
Annual Accounts 2025- 26	PDF	330KB

Item #6. Treasurer's Report

Raised by Greg Hall

July report noted. Noted expenditure on annual player fees to Petanque Australia, pistes works and the triples tournament. Income from the tournament will be included in the August accounts.

Attached files

File name	Type	Size
July 2026 Monthly Statement	PDF	194KB

Item #7. Enjoying the Game

Raised by Bob Hutchinson

Bob reflected that more club members are playing more widely. The intra-club competitions have proved successful as a bridge to competition play. For others they provide variety in club-level play.

Saturday 29 August - Jolly Roger with Mt Macedon Petanque Club hosted at CPC.

Petanque Victoria has appointed Kerrie Maddern as State Coaching Manager.

Coleen responded to Petanque Victoria about our expressions of interest for the 2027 calendar - agreeing to Victorian triples on Sunday 31 January, Victorian singles 13 and 14 March, CPC doubles on Sunday 4 April and CPC triples on Sunday 29 August. These dates are subject to final agreement by the Petanque Victoria committee.

Bob suggested that the club host an intra-club singles in February 2027 to help players practice for the Victorian singles in March.

Item #8. Social Enjoyment

Raised by Kathy Barker

25 July Intraclub was well attended (24 players).

2 August CPC Mixed Triples had 24 teams (72 players). Seven CPC teams competed.

8 August music night was a success with 35 attending.

29 August Jolly Roger with Mt Macedon Petanque Club. We will use the BBQ for catering.

5 September - lunch after AGM - Kathy will order pizza.

Item #9. Membership

Raised by Faye O'Sullivan

Currently 111 members. No new members this month.

Faye is away from 24 August to early October. Coleen will cover membership tasks in her absence. Noella has sent out the latest openers roster.

Item #10. President's Report

Raised by Coleen Cartwright

1. Outcomes from mixed triples competition - broken glasses and day licences

a) Broken Glasses

During the first game some children of participants knocked over a table outside with glasses and water cooler, resulting in some glasses being broken. Coleen wrote to Petanque Victoria (PV) recommending that PV require that children at tournaments be supervised by a non-playing adult. PV have declined to require this. In future we will use non-breakable drinkware. The incident was recorded in RevSport.

b) Day licences

Tournament organiser needs to check MyPetanque for unregistered players prior to the tournament. These players are entered into PA RevSport as day licences. PA invoices \$10 per player based on these registrations. The club needs to collect this \$10 from the player on the day. Players must be registered with PA in advance to have insurance coverage. Coleen will record this information in the tournament procedures.

2. RevSport

a) Incident Reporting Module in RevSport

Stores incidents for future records. It lets you record names of witnesses, correspondence.

b) From 1 July 2026 organisations are required to register their sender details with the Australian Media and Communications Authority (ACMA) to send SMS showing their organisation's name. SMS from RevSport are showing as unverified. Coleen will ask RevSport about their SMS Sender ID registration with ACMA. Registration will allow the SMS to display as coming from RevSport.

3. Retiring Mailchimp and SMS Broadcast

These systems have been replaced by RevSport. For Mailchimp Coleen will remove the membership data. but archive the newsletters so they are available for future committees. Mailchimp is a free membership. Coleen will delete members' data and cancel the SMS broadcast service.

3. Use of our available fastmail email addresses

With the adoption of RevSport we were required to create email addresses that were not gmail. We have some fastmail email addresses. The address cpcnews@news.camberwellpetanqueclub.org.au is a background address for the newsletter. It forwards to Coleen's email. Coleen recommended the new committee consider whether to use the additional emails - info@camberwellpetanqueclub.org.au, President@camberwellpetanqueclub.org.au, and Secretary@camberwellpetanqueclub.org.au

4. Boroondara Sports Awards 12 August at Hawthorn Arts Centre. Terry Barter and Trish Ritman received Lifetime Achievement Awards. These were posted on the club's Facebook page and reposted by Petanque Australia.

Item #11. Communications

Raised by Coleen Cartwright

Coleen will do the September newsletter.

Item #12. JMC Report

Raised by Coleen Cartwright

We have got an extra landfill bin from council.

Item #13. Correspondence

Raised by Deidre Egan

Incoming

Date	Description	Action
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17 July	Boroondara Council - Club Update e-Newsletter #221	To committee and link to members in newsletter
30 July	Petanque Victoria - flyer for Victorian triples	To Coleen for newsletter
31 July	Boroondara Council - Club Update e-Newsletter #222	To committee and link to members in newsletter
4 Aug	Petanque Victoria - appointment of Kerrie Maddern as State Coaching Manager and change of conditions of play for Victorian Triples random draw to Swiss system	To committee
5 Aug	Petanque Australia - July newsletter	Noted
6 Aug	Petanque Australia re day licences for mixed triples	To Coleen
8 Aug	Petanque Victoria - player levy mixed triples	To Greg for payment
11 Aug	Liquor Control Victoria newsletter	Noted
17 Aug	St Andrews Beach Petanque Club - flyer for over 60s mixed doubles - Sun 11 Oct	To Coleen for newsletter

Item #14. Rolling Actions

Raised by Deidre Egan

Meeting	Action	Who	Status
June 2026	Ensure disposal of old amplifier	Coleen	Open
Aug 2026	Ask RevSport about their sender ID registration with ACMA	Coleen	Open
Aug 2026	Archive Mailchimp	Coleen	Open
Aug 2026	Cancel SMS broadcast service	Coleen	Open

Item #15. Next Meeting

Raised by Deidre Egan

Meeting dates for Wednesdays in 2026 - 16 September, 14 October and 18 November. AGM Saturday 5 September.

Item #16. Final words

Raised by Coleen Cartwright

This is the last meeting of the current committee. Coleen thanked members for their work and collaborative approach. Members thanked the retiring members, Coleen, Greg and Bob for their contributions.